

POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE AGENDA
SEPTEMBER 19, 2013 – 7:30 PM

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AWARDS

COMMUNICATIONS

PRESENTATIONS

1. State Representative's Teacher of Year Recognition – State Representative Mark Painter

REPORTS

- I. MINUTES – Mrs. Adams
 1. Committee of the Whole – 8/15/2013
 2. Regular Voting Meeting – 8/19/2013
- II. LIST OF BILLS – Mr. Wausnock
- III. TREASURER'S REPORT – Mr. Wausnock

HEARINGS FROM PATRONS OF THE SCHOOLS

IV. COMMITTEE REPORTS

1. Policy Committee – Mr. Williams
2. Co-Curricular Activities Committee - Mr. Hartman
3. Curriculum/Technology Committee – Mrs. Weand
4. Facilities Committee – Mr. Hartman
5. Finance/Personnel Committee – Mr. Wausnock
6. Community Relations Committee – Ms. Bacallao
7. Montgomery County Legislative Committee – Mr. Williams
8. PSBA Representative – Mr. Williams
Borough Liaison – Mr. Williams
9. Montgomery County Intermediate Unit Representative – Mr. Hartman

CONSENT

A. PERSONNEL – Mr. Rodriguez

1. Resignations/Terminations

The Superintendent recommends the Board approve/ratify the following resignations/terminations:

a. Professional

- (1) Ratify Marie Anders, Elementary Teacher, Pottstown Middle School, resignation effective **September 11, 2013**, employed since September 1, 2003.
- (2) James Brazill, Secondary Teacher, Pottstown High School, resignation effective October 31, 2013, employed since August 23, 2011.
- (3) Ratify Julie Shea, Secondary Teacher, Pottstown Middle School, resignation effective September 10, 2013, employed since September 1, 2009.
- (4) Ratify Ashley Fisher, Substitute Teacher/Substitute Classroom Assistant, resignation effective September 5, 2013, employed since September 10, 2010.
- (5) **Sandra Zuchero, Secondary Teacher, Pottstown Middle School, resignation for the purpose of retirement, effective November 11, 2013, employed since September 1, 1991.**
- (6) **Ratify Kenneth Bonser, Per Diem Substitute Teacher/Substitute Classroom Assistant, resignation effective September 17, 2013, employed**

b. Classified

- (1) Ratify Larry Barton, Part-time Housekeeper, Barth Elementary, resignation effective August 26, 2013, employed since April 7, 2005.
- (2) Ratify Vanessa Gehringer, Classroom Assistant, Barth Elementary, resignation effective August 26, 2013, employed since September 8, 1999.
- (3) Ratify Chrisann Golden, Classroom Assistant, Pottstown Middle School, resignation effective August 28, 2013, employed since March 12, 2007.
- (4) Ratify Rebekah Lewis, Classroom Assistant, Barth Elementary, resignation effective August 21, 2013, employed since August 21, 2008.
- (5) Ratify Andrea Moses, Student Intern, Administration Building, resignation effective August 29, 2013, employed since June 8, 2012.

c. 2013-2014 Co-Curricular Fall Sports Assignments

- (1) Ratify Jerry Gleeson, Asst. Football Coach, Pottstown High School, resignation effective September 9, 2013.

- (2) Ratify Ryan Michaels, Asst. Football Coach, Pottstown High School, resignation effective September 9, 2013.

2. Leaves

The Superintendent recommends the Board approve/ratify the following leaves:

a. Professional

- (1) Laura Wise, Secondary Teacher, Pottstown High School, request for Childbearing/Childrearing leave of absence covered by Family Medical Leave Act, anticipated effective date March 29, 2014, end date TBD.
- (2) Lisa Stephenson, Elementary Teacher, Rupert Elementary, request for Childbearing/Childrearing leave of absence covered by Family Medical Leave Act, anticipated effective date January 2, 2014, end date TBD.

b. Classified

- (1) Ratify Sandra Yost, Custodian I, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective August 17, 2013, end date TBD.

3. Change in Position and/or Salary

The Superintendent recommends the Board ratify/approve the following change in position(s) and/or salary(s):

a. Professional

- (1) Ratify Matthea Mazzie from Classroom Assistant to Elementary Special Education Teacher, initial assignment to be Barth Elementary, effective August 27, 2013, \$44,168 Step A – Bach.
- (2) Ratify Christa S. Oister from Substitute Teacher/Substitute Classroom Assistant to Extended Per Diem Substitute Teacher, Pottstown High School, effective August 29, 2013, \$115/day (coverage for Jackie Harner). Upon completion of her role as Extended Per Diem Substitute Teacher, she will return to the role of Substitute Teacher/Substitute Classroom Assistant, in accordance with Board Policy 3920.
- (3) Ratify Danielle Slotter from Classroom Assistant to Long Term Substitute Teacher, effective September 9, 2013, \$194/day (coverage for Kevin Downes). Upon completion of her role as Long Term Substitute Teacher, she will return to role as Classroom Assistant.
- (4) Ratify Dorothy McCrone from Substitute Classroom Assistant to Secondary Special Education Teacher, initial assignment to be Pottstown High School, effective August 21, 2013, \$47,474/yr., Step 4 –M (contract of Rosemary Phillips)

- (5) Correction to salary for LeeAnn McCullough from Classroom Assistant to Special Education Teacher, initial assignment to be Pottstown High School, effective August 27, 2013, \$44,797/yr., Step B- B+15 (contract of Antionette Rapp).
- (6) Ratify Geoffrey Thomas from Long Term Substitute to Elementary Teacher, Pottstown Middle School, effective September 9, 2013, \$44,397/yr (contract of Marie Anders).

b. Classified

- (1) Ratify Jacob Bean from Intervention Assistant, Franklin Elementary, to Classroom Assistant, Pottstown High School, effective August 21, 2013, no change in compensation (replacing Terica Andrews).
- (2) Ratify Karen L. Conino from Special Education Classroom Assistant, Barth Elementary, to Intervention Assistant, Franklin Elementary, effective August 29, 2013, no change in compensation.
- (3) Ratify Kelly DeBlase from Breakfast/Lunch Aide, Lincoln Elementary, to Part-time Cafeteria Worker, Pottstown Middle School, effective August 26, 2013, \$11.93/hr.
- (4) Ratify Wendy Diamond from Substitute Teacher/Substitute Classroom Assistant to Classroom Assistant, effective August 29, 2013, \$13.65/hr. (replacing Hannah Nesspor).
- (5) Ratify Jamie Parris from Substitute Teacher/Substitute Classroom Assistant to **Intervention Assistant**, Barth Elementary, effective September 16, 2013, \$13.65/hr.(replacing Geoffrey Thomas).
- (6) Ratify Tracy Pinelli from Substitute Teacher/Substitute Classroom Assistant to Intervention Assistant, Franklin Elementary, effective August 29, 2013, \$13.65/hr (replacing Jenni Kohl).
- (7) Ratify Victoria Anne Redmond from Substitute Teacher/Substitute Classroom Assistant to Intervention Assistant, Pottstown Middle School effective August 29, 2013, \$13.65/hr. (replacing Kayla Sabata).
- (8) Ratify David Mabry from Substitute Teacher/Substitute Classroom Assistant to Intervention Assistant, effective August 29, 2013, \$13.65/hr. (replacing Nicola Pascal).
- (9) Ratify Judy Bermudez from Temporary Elementary to Housekeeper to Housekeeper, Rupert Elementary, effective August 19 2013, \$12.34/hr.
- (10) Ratify Carol Bender, Cafeteria Worker, Pottstown Middle School, hourly rate \$11.93, effective August 29, 2013

- (11) Ratify Giovinna Weller, Cafeteria Worker, Pottstown High School, hourly rate \$11.93, effective August 29, 2013
- (12) Ratify Janelle Pearson from Substitute Classroom Assistant to Extended Per Diem Substitute Classroom Assistant, Franklin Elementary, effective September 10, 2013, \$13.65/hr. Upon completion of her role as Extended Per Diem Substitute Classroom Assistant, she will return to her role as Substitute Teacher/Substitute Classroom Assistant.
- (13) Ratify Michelle Evans from Substitute Lunch Aide to Part-time Lunch Aide, Lincoln Elementary, no change in compensation. This is in addition to her roles as Substitute Van Assistant, Substitute Van Driver and Substitute Breakfast Aide.

4. Elections

The Superintendent recommends the Board approve the following elections:

a. Professional

- (1) Ratify Mary Anderson, Librarian, initial assignment to be Barth Elementary, effective September 6, 2013, \$31,239.20/yr., Step A-M (contract of Carol Fazioli). She will also assume the role of Library Assistant, effective September 6, 2013, \$14.13/hr.
- (2) Ratify Desiree B. Gaunt, Secondary Teacher, initial assignment to be Pottstown High School, effective August 27, 2013, \$45,940/yr , Step A-M (contract of Nancy Kupferschmidt).
- (3) Ratify Thomas Gilroy, Secondary Guidance Counselor, initial assignment to be Pottstown High School, effective August 21, 2013, \$46,646/yr., Step 3 – M, (contract of Kelly McGavin).
- (4) Ratify Elizabeth Rega, Secondary Teacher, initial assignment to be Pottstown Middle School, effective September 9, 2013, \$43,768/yr., Step 1 - B (contract of Julie Shea).
- (5) Ratify Lauren Jones, Extended Per Diem Substitute Teacher, effective August 29, 2013, \$115/day (coverage for Sandra Zuchero).
- (6) Ratify Erica Testa, Per Diem Substitute Teacher, effective August 29, 2013, \$95/day.
- (7) Ratify Carla Kulb, Substitute Teacher, effective August 29, 2013, in accordance with Board Policy 3920. This is in addition to her role as a Classroom Assistant.
- (8) Ratify Jessica Yvonne Miller, Substitute Teacher, effective August 29, 2013, in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, effective August 29, 2013, \$13.65/hr.

- (9) Ratify Marie Anders, Per Diem Substitute Teacher, effective September 12, 2013, in accordance with Board Policy 3920, \$95/day. She will also assume the role of Substitute Classroom Assistant, effective September 12, 2013, \$13.65/hr.
- (10) Ratify James Rine Strohecker, Substitute Teacher, effective September 11, 2013, in accordance with Board Policy 3920, \$95/day. He will also assume the role of Substitute Classroom Assistant, effective September 11, 2013, \$13.65/hr.

c. Classified

- (1) Ratify Alyssa Updegove from Classroom Assistant, Franklin Elementary to Intervention Assistant, Pottstown Middle School, effective August 29, 2013, no change in compensation (replacing Amanda High).
- (2) Ratify Kristina DiCampello, Classroom Assistant, Franklin Elementary, effective August 29, 2013, \$13.65/hr. This is in addition to her role as Breakfast/Lunch Aide.
- (3) Ratify Alyssa Elias, Classroom Assistant, Pottstown Middle School, effective August 29, 2013, \$13.65/hr. (replacing Matthea Mazzie).
- (4) Ratify Nicole Valenti, Classroom Assistant, Rupert Elementary, effective August 29, 2013, \$13.65/hr. (replacing Alyssa Updegrove).
- (5) Ratify Ruth Kraft, Intervention Assistant, Franklin Elementary, effective August 29, 2013, \$13.65/hr. (replacing Jacob Bean).
- (6) Ratify Kaylee Shumaker, Temporary Intervention Assistant, Barth Elementary, effective August 29, 2013 until the end of the 2013-2014 school year, \$13.65/hr., no benefits (coverage for Matthew Blute).
- (7) Ratify Jeffrey Schloth, Classroom Assistant, Pottstown Middle School, effective August 29, 2013, \$13.65/hr. (replacing A. Stahley).
- (8) Ratify Molly Lawless, Classroom Assistant, Pottstown Middle School, effective September 9, 2013, \$13.65/hr. (replacing Terri Moyer-Nyce). She will also assume the role of Substitute Teacher, effective September 9, 2013, in accordance with Board Policy 3920.
- (9) Ratify Carolyn Mosbruger, Classroom Assistant, Barth Elementary, effective September 9, 2013, \$13.65/hr. (replacing Vanessa Gehringer). She will also assume the role of Substitute Teacher, effective September 9, 2013, in accordance with Board Policy 3920.
- (10) Ratify Aaron Hinnershitz, Classroom Assistant, Rupert Elementary, effective September 16, 2013, \$13.65/hr. He will also assume the role of Substitute Teacher, effective September 9, 2013, in accordance with Board Policy 3920.

- (11) Ratify Jonathan Curtis, Temporary Classroom Assistant, Pottstown High School, effective September 10, 2013, \$13.65/hr. He will also assume the role of Substitute Teacher/Substitute Classroom Assistant, in accordance with Board Policy 3920. Upon the completion of his role as Temporary Classroom Assistant he will return to the role of Substitute Classroom Assistant.
- (12) Ratify Louise Cannell, Cafeteria Worker, Pottstown Middle School, effective August 26, 2013, \$11.87/hr.
- (13) Ratify Tunisia Wanner, Substitute Cafeteria Worker, effective August 26, 2013, \$11.87/hr.
- (14) Ratify Brigid Benfield, Student Intern, Administration Building, effective August 15, 2013, \$10.79/hr. (correction to August 19 Board Approval).
- (15) Ratify Tyisha Reddick, Student Intern, Administration Building, effective August 12, 2013, \$10.79/hr. (correction to August 19 Board Approval).
- (16) Ratify Nicholas Yashinsky, Substitute IT Technician, Technology Dept., effective August 29, 2013, \$19.23/hr.
- (17) Ratify Susan Bakay, Classroom Assistant, Barth Elementary, effective September 11, 2013, \$13.65/hr. She will also assume the role of Substitute Teacher, effective September 11, 2013, in accordance with Board Policy 3920.
- (18) David Brady, Substitute Tech 1, Administration Building, effective September 23, 2013, \$19.23/hr.
- (19) Ratify Carol Ann Brightbill, Technology Trainer/Help Desk, Administration Building, effective September 16, 2013, \$23.08/hr (replacing Barry Diamond).
- (20) Ratify Michael Andrews, Substitute Van Assistant, Transportation, effective September 18, 2013, \$11.92/hr. He will also assume the role of Substitute Lunch Proctor, effective September 18, 2013, \$11.74/hr.
- (21) Ratify James Cassell, Substitute Custodian, Buildings/Grounds, effective September 18, 2013, \$11.92/hr. He will also assume the role of Substitute Van Assistant, \$11.92/hr. and Substitute Van Driver, effective September 18, 2013, \$14.05/hr
- (22) Ratify Alexis Duprey, Part-time College Student Intern, Technology, effective September 18, 2013, \$12/hr.
- (23) Ratify Christopher Glenn, Substitute Custodian, Buildings/Grounds, effective September 18, 2013, \$11.92/hr. He will also assume the role of Substitute Van Assistant, effective September 18, 2013, \$11.92/hr.
- (24) Heather Galster, Lunch Proctor, Rupert Elementary, effective September 23, 2013, \$11.74/hr. She will also assume the roles of Substitute Breakfast Proctor \$ 13.01/hr., Substitute Van Assistant, Transportation, \$11.92 and Substitute Van Driver, \$14.05/hr., effective September 23, 2013.

(25) Chelsea Brinkley, Breakfast Proctor, Pottstown Middle School, \$13.01/hr. and Lunch Proctor, Franklin Elementary, \$11.74/hr., effective September 23, 2013. She will also assume the role of Substitute Van Assistant, Transportation, \$11.92/hr. and Substitute Van Driver, \$14.05/hr., effective September 23, 2013.

d. Homebound Instruction, \$29/hr.

- (1) Ratify Theresa Dundon, Pottstown High School, from September 10, 2013 to October 18, 2013, assignment not to exceed 5 hours per week.
- (2) Ratify Joshua Pierce, Barth Elementary, from September 6, 2013 to June 19, 2014, assignment not to exceed 5 hours per week.

e. 21st Century Tutoring List 2013-2014:

All Pottstown School District Teacher-Certified staff members are approved on an “as needed” basis as 21st Century Tutors, rate of \$29.00/hour, and as 21st Century Classroom Assistants, rate of \$13.65/hr.

f. 21st Century Tutoring List 2013-2014:

All Pottstown School District Classroom Assistants are approved on an “as need basis” as 21st Century Classroom Assistants, rate of \$13.65/hr.

g. Pottstown High School Learning Center Program

Scott	Braunsberg	Learning Center Teacher	\$29/hr.
Deborah	Bosler	Learning Center Teacher	\$29/hr.
Helen	Bowers	Substitute Learning Center Teacher	\$29/hr.
Deborah	Demko	Substitute Learning Center Teacher	\$29/hr.
Cal	Benfield	Substitute Learning Center Teacher	\$29/hr.
Laura	Luzeski	Substitute Learning Center Teacher	\$29/hr.
Jolie	Martinez	Substitute Learning Center Teacher	\$29/hr.
Laura	Christie	Substitute Learning Center Teacher	\$29/hr.
Justine	Donnelly	Substitute Learning Center Teacher	\$29/hr.

h. 2013-2014 Corrections and additions to Fall Sports Co-Curricular Assignments

BLDG	PROFESSIONAL AGREEMENT CATEGORY	EMPLOYEE	LEVEL	STIPEND
HS	Football – Asst. Coach	Dale Smith	2	\$ 4,449.00
HS	Hockey – Asst. Coach	Dorothy McCrone	1	\$ 2,374.00
HS	Soccer – Asst. Coach	Rob Decker	1	\$ 2,374.00
MS	Football – Asst. Coach	Jonathan Curtis	1	\$ 2,304.00
MS	Football - Asst. Coach	Aaron Hinnerschitz * (full stipend)	1	\$ 2,304.00
MS	Soccer – Asst. Coach	Erin Bumbaugh	1	\$ 1,425.00

i. Addition to 2012-2013 Co-Curricular Assignments:

BLDG	PROFESSIONAL AGREEMENT CATEGORY	EMPLOYEE	LEVEL	STIPEND
-----	Reading Olympics	Karen Neitz	4	\$ 1,362.00

5. Weekend/After-Hours On-Call Stipend, Maintenance Staff, \$100/per week

Mark Hessler	Maintenance	\$100/per week
Randy Krause	Maintenance	\$100/per week
Mitch Milanek	Maintenance	\$100/per week
Nick Yonas	Maintenance	\$100/per week

6. Payment of Accumulated Sick Leave

The Superintendent recommends the Board approve the following payment of accumulated sick as per guidelines:

- (1) Willamena Kelly, In accordance with the Support Personnel Guidelines, sick leave payment at retirement due to superannuation, \$720.00. This is for 18 accumulated sick days at \$40/day.
- (2) Judy Gondal, In accordance with the Support Personnel Guidelines, sick leave payment at time of retirement with 20 years or more of service, \$5,770.00. This is for 144.25 accumulated sick days at \$40/day

7. Retirement Incentive Payment

The Superintendent recommends the Board approve the following retirement incentive payments:

Name:	Term	Position	Coverage Ends	Incentive
Gondal, Judy	8/24/2013	Executive Secretary	9/1/2013	\$10,000.00

B. PROFESSIONAL LEAVE – Mr. Rodriguez

The Superintendent recommends the Board approve the following professional leave:

Bldg.	Name	Conference Title	Conference Location	Dates to Attend	Cost
PHS	Kevin Paschal	2013 Cooperative Conference	State College, PA	10/15, 10/16	Approx. cost \$375 paid by the Perkins Grant

C. FIELD TRIP(S): Mr. Rodriguez

The Superintendent recommends the Board approve the following field trip(s):

# of students and/or group	Name of conference or activity	Destination	Date of trip	Cost to student	Cost to district-substitutes	Chaperone(s)
PHS 12	Grecian Odyssey Tour	Athens, Greece	4/14/14 – 4/22/14	\$2,800	\$800.00	M. Rieger R. Decker

D. ACKNOWLEDGE PDE APPROVAL OF VOCATIONAL EDUCATION CORRECTIVE ACTION PLAN – Dr. Sparagana - EXHIBIT 1

The Superintendent recommends the Board approve the state’s vocational education on-site Approved Program Evaluation(APE) in 2012-2013 school year as listed on Exhibit 1.

E. CONTRACTS – Mrs. Adams – EXHIBIT 2

The Superintendent recommends the Board approve the following contracts:

- | | |
|----------------------------|--|
| 1. Camphill Special School | 10. Explorations PHP |
| 2. Camphill Special School | 11. Progressions |
| 3. Melmark Inc. | 12. Children’s Home of Reading |
| 4. New Story | 13. Kremmer’s Café & Catering LLC |
| 5. New Story | 14. The Meadows |
| 6. Opportunities School | 15. Education Alternatives |
| 7. Opportunities School | 16. MOU: ArtFusion 19464 |
| 8. Opportunities School | 17. MOU: Wings of Victory Outreach |
| 9. Opportunities School | 18. Substitute Teacher Service Inc. |

F. BARTH RENOVATION PROJECT CHANGE ORDER(S) – Mrs. Adams – EXHIBIT 3

The Facilities Committee recommends the Board approve the Barth Elementary Renovations Project change orders as listed on Exhibit 3.

G. FRANKLIN, LINCOLN AND RUPERT ELEMENTARY PROJECT CHANGE ORDERS – Mrs. Adams – EXHIBIT 4

The Facilities Committee recommends the Board approve the Barth Elementary Renovations Project change orders as listed on Exhibit 4.

H. SETTLEMENT OF 2012 PER CAPITA AND OCCUPATION TAX DUPLICATE – Mrs. Adams EXHIBIT 5

The Superintendent recommends the Board adopt a Resolution exonerating the Tax Collector from the balance of the 2012 Per Capita and the 2012 Occupation Tax Duplicate, as listed on Exhibit 5.

I. SCHOOL RESOURCE OFFICER RESOLUTION – Mrs. Adams – EXHIBIT 6

The Superintendent recommends the Board approve the School Resource Officer agreement, as listed on Exhibit 6.

J. PSBA OFFICER ELECTIONS – Mrs. Adams – EXHIBIT TBD

The Superintendent recommends the Board select a PSBA candidate for each office and authorize the Board Secretary to cast the votes for the selected candidates on or before October 1, 2013. The Board Secretary will provide confirmation of the School Board's vote as listed on Exhibit tbd.

K. SUNGARD, eFINANCE PLUS SOFTWARE SYSTEM – Mrs. Adams

The Finance Committee recommends the approve the Sungard, eFinance Plus Software agreement, contingent upon completion of review by the district solicitor.

L. TAX ASSESSMENT APPEAL SETTLEMENTS – Mrs. Adams

Motion to approve tax assessment settlements pursuant to the terms and conditions outlined in the confidential settlement release agreements. The Board Secretary is further authorized to sign the settlement agreements on behalf of the Board.

NON-CONSENT

M. DEBT RESOLUTION - Mrs. Adams - EXHIBIT TBD

Motion to approve the incurrence of nonelectoral debt through the issuance of Pottstown School District General Obligation Bonds, Series of 2013 in aggregate principal amount not to exceed \$10,000,000 plus costs for purposes of acquiring funds to pay for elementary schools projects.

UNFINISHED BUSINESS

NEW BUSINESS

1. Policy 212: Reporting Student Progress
2. Policy 213: Assessment of Student Progress

INFORMATION

1. PEAK Update – Dr. Sparagana

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT

EXECUTIVE SESSION FOR THE PURPOSE OF LITIGATION